

OHCAccess Bulletin –2/4/2016

For Distribution to All TSA Employees

Adjusted Payroll Processing Cycle for Pay Periods 02, 03, 04, 05, and 07

The National Finance Center (NFC) is adjusting the Payroll Processing System (PAYE) schedule for Pay Periods (PPs) 02, 03, 04, 05, and 07, 2016.

The processing dates may affect the date that funds are posted to employees' bank accounts. Employees who normally see direct deposit/electronic funds transfer (DD/EFT) posted on Friday or Saturday may experience a delay. However, funds will be deposited to employees' accounts by the official pay dates. The DD/EFT of TSA employees' pay occurs on the second Monday after the close of a pay period and Tuesday when a Federal holiday falls on pay Monday.

If your time and attendance (T&A) was certified timely but your direct deposit funds are not posted by the official pay dates, please call your financial institution to ask if the deposit is pending.

If your pay isn't posted to your account by close of business on the official pay dates, please contact the OHCAccess Help Desk at 1-877-872-7990 or helpdesk@mailserver-hraccess.tsa.dhs.gov. Executives, please contact the Executive Help Desk at 1-877-872-7991 or ESO@mailserver-hraccess.tsa.dhs.gov.